

Review of the FY14 & FY15 Pennsylvania State Clean Diesel Grant Program Cooperative Agreement
Pennsylvania Department of Environmental Protection
EPA Region III, Air Protection Division
Advanced Monitoring under the "Diesel Emission Reduction Grant Program"

As required by the Environmental Protection Agency 's (EPAs) policy on post award management of cooperative agreements, the EPA Region III Air Protection Division (APD) completed a review on the status of the grantee's performance in meeting the grant commitments found in the application's workplan. The grant covers project period October 1, 2014-September 30, 2016. EPA Project Officers Michelle Moyer and Alison Riley completed this on-site review on March 21, 2016.

Part. 1 Introduction, Background & Methodology

Recipient:	Pennsylvania Department of Environmental Protection
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Grant Number:	DS-96332301-1
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EPA Project Officer:	Michelle Moyer
Interim EPA Project Officer:	Alison Riley
EPA Technical Lead:	Michelle Moyer

Award Amount:	\$	273,610.00
Match Amount:	\$	-
Total Award:	\$	273,610.00

Project Period Begin:	10/1/2014
Project Period End:	9/30/2016

Budget Period Begin:	10/1/2014
Budget Period End:	9/30/2016

Date of Review	3/21/2016	Date of Report	4/1/2016	Type	on-site XX	desk
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Brief Description of Project

This cooperative agreement will enable PADEP to award reimbursement grants to eligible applicants to retrofit, repower, or replace on-road and off-road vehicles and equipment. PADEP has a competitive grant reimbursement program that scores and selects eligible applicants for funding.

Project issues or delays

Due to the FY15 Pennsylvania budget impasse, the PADEP was unable to make awards to the 3 selected applicants from the FY14 RFA process. In addition and due to the budget impasse, PADEP was unable to advertise the FY 15 availability of funds. At this time there is no progress on the grant until the FY15 PA budget impasse is approved.

Once approved, PADEP will work to ensure the 3 selected applicants are still viable projects and they will work to award the selected applicants. In addition, they will combine the FY14-FY16 State DERA funding and announce another combined RFA.

Outline of Workplan Commitments/Tasks

The recipient prepared a work plan which outlines the project objective. In order to achieve this objective, the recipient identified the following specific tasks in the work plan:

Task 1
Task 2
Task 3
Task 4
Task 5
Task 6
Task 7

Verify the 3 selected applicants under the FY14 RFA are still eligible for award.
Revise/update PADEP State Clean Diesel Grant Program Guidelines and Application (FY14-FY16 funding)
Public Notification of RFA (Determine open period, publish in PA Bulletin, present webinar, receive applications)
Select Grantees (evaluation applications, make grantee selections, review with mgt, notify grantees and issue grants)
Purchase equipment (purchase equipment, submit invoices, scrappage documentation, EPA approval, sub-grantee reimbursement)
Close grants
Reporting

Part II. Results of Review (Success and Findings)

The review determined that the five core areas are in accordance with EPA Order 5700.6A2 requirements

1. Workplan Accomplishments and Progress

List workplan/application tasks as outlined in section 1, compare to actual work progress, and identify areas of concern. Provide a summary of each task and current status:

Task	Status	Comments
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Task 1: Verify the 3 selected applicants under the FY14 RFA are still eligible for award.	On hold	DEP selected 3 awardees under their FY14 RFA, but as a result of the budget impasse, no awards were made. Once the PA budget is approved, PADEP will determine eligibility status for these partners and make necessary awards. If there is FY14 remaining money, it will be combined to create a FY14-FY16 RFA announcement.
Task 2: Revise/update PADEP State Clean Diesel Grant Program Guidelines and Application (FY14-FY16 funding)	In process	Due to the budget impasse, PADEP was unable to award the FY14 grants to the selected applicants nor were they able to announce the FY15 availability of funding. However, PADEP is working on preparing its combined FY14-FY16 RFA to ensure it is ready to announce as soon as the state budget is approved.
Task 3: Public Notification of FY15 RFA (Determine open period, publish in PA Bulletin, present webinar, receive applications)	On hold/not completed for FY 15 funding	Not completed due to the budget impasse. PADEP is working on preparing its combined FY14-FY16 RFA to ensure it is ready to announce as soon as the state budget is approved.
Task 4: Select Grantees (evaluation applications, make grantee selections, review with mgt, notify grantees and issue grants)	On hold for FY14, but not completed for FY15	FY14 grantees were selected, but the award agreements with the 3 selected applicants were not finalized, due to the budget impasse. In addition, no grantees were selected for the FY15 funds because the PADEP could not publish the availability of FY15 funds.
Task 5: Purchase equipment (purchase equipment, submit invoices, scrappage documentation, EPA approval, sub-grantee reimbursement)	Not completed for FY14 or FY15	FY14 grantees were selected, but the award agreements with the 3 selected applicants were not finalized, due to the budget impasse. However, one project Deiter Brothers Fuel Company purchased their equipment prior to completion of the sub-agreement, so EPA/PADEP need to determine if project is still eligible. In addition, no grantees were selected for the FY15 funds because the PADEP could not publish the availability of FY15 funds.

Task 6: Close grants	Not completed for FY14 or FY15	FY14 grantees were selected, but the award agreements with the 3 selected applicants were not finalized, due to the budget impasse. In addition, no grantees were selected for the FY15 funds because the PADEP could not publish the availability of FY15 funds.
Task 7: Reporting	Completed and ongoing, as required	PADEP is meeting required reporting commitments as described in the grant award.

2. Equipment

1. Did the recipient purchase equipment as planned in the agreement and was it used as planned?

Comments:	No.
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2. Are there any equipment costs not included in the original award?

Comments:	No.
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3. Finances and Available Funding

Amount of EPA funds awarded	\$ 273,610.00
Amount of EPA funds paid	\$ -
Remaining Balance	\$ 273,610.00

Is the payment history consistent with the progress to date?	Yes.
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Explain if No-	PADEP is not taking admin costs, so all fees are for the project. Since this is a rebate program, the costs will be incurred at the end of the grant or once the individual projects are completed, inspected and invoiced.
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Is there sufficient funding to complete the project?	Yes.
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Explain if No-	
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4. Programmatic Terms and Conditions

Are the programmatic terms and conditions of the grant being met?

No. Due to the FY15 Pennsylvania budget impasse, the PADEP was unable to make awards to the 3 selected applicants from the FY14 RFA process. In addition and due to the budget impasse, PADEP was unable to advertise the FY 15 availability of funds. At this time there is no progress on the grant until the FY15 PA budget impasse is approved.

Once approved, PADEP will work to ensure the 3 selected applicants are still viable projects and they will work to award the selected applicants. In addition, they will combine the FY14-FY16 State DERA funding and announce another combined RFA.

5. Programmatic Statutory and Regulatory Requirements

Are the statutory programmatic terms and conditions of the grant being met?

Yes, all programmatic statutory and regulatory requirements are being met.

6. Project Officer Suggestions and Recommendations:

1. Determine if FY14 RFA selected applicants are still viable grantees and obtain commitments from FY14 selected partners in writing. Provide a list of selected applicants from the FY14 RFA process to EPA after verification is completed. EPA and PADEP need to determine if selected applicant Deiter Brothers Fuel Company is still eligible since they already purchased the new equipment prior to the approved subgrantee contract.
2. Revise PADEP RFA to include FY14-FY16 funding allocation and finalize in advance of PA budget approval.
3. Continue outreach, education and advertisement of PADEP RFA.
4. Update/prepare website and have webinar ready.
5. Review cost share requirements for DERA projects as detailed in the FY14-FY16 State Clean Diesel Grant Program Information Guide.
6. Submit FY16 State Grant workplan to EPA before April 26th, if possible.
7. Per the new Subaward policy (GPI-16-01), submit the subaward agreements to EPA for review in advance of finalizing contract.

7. Recipient Recommendations and Suggestions

1. PADEP is working to revise the FY16 RFA to do a combination FY14-FY16 RFA.
2. PADEP will look at hosting a webinar or in house sessions to advertise upcoming FY14-FY16 RFA.
3. PADEP would prefer a 60-day open period if time permits, to solicit a larger number of applications.
4. PADEP requests that EPA review and comment on RFA draft.

Part III. Resolution and Timing

Tell the recipient when the corrective action plan is due (if any) and where to send it.

1. Determine if FY14 RFA selected applicants are still viable grantees and obtain commitments from FY14 selected partners in writing. Provide a list of selected applicants from the FY14 RFA process to EPA after verification is completed. EPA and PADEP needs to determine if selected applicant Deiter Brothers Fuel Company is still eligible since they already purchased the new equipment prior to the approved subgrantee contract.
2. Provide a list of selected applicants to EPA after selections/awards are completed.
3. Begin revising FY16 RFA in advance of the award and provide a copy to EPA for review.
4. Per the new Subaward policy (GPI-16-01), submit the subaward agreements to EPA for review in advance of finalizing contract.

Part IV. EPA Contact Information

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